

Kostadinova Rumi

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PERSONAL PROFILE

I am a highly reliable, conscientious and hardworking individual, possessing a versatile and adaptable approach to all work. I am confident and patient with a friendly nature, and can work well as part of a team as well as on my own, using my initiative. Always willing to learn and train for new skills.

KEY SKILLS

- Multi Lingual can speak English, Bulgarian, Russian (native)
- Able to communicate with people at all levels
- Flexible and adaptable
- Strong personality
- Ability to demonstrate initiative
- Organised and logic thinker
- Determined

EMPLOYMENT HISTORY

2005(Jan) – Present

Anya Mihova Director of Hristo Smirnenski Regional Library, Pleven, Bugaria

Position Held: Librarian

- customer service;
- making bibliographic references on a given topic;
- maintenance of the library fund;
- filling in the electronic catalog;
- processing and opening of new books and periodicals;
- computer work.

1985(Apr) – 1992(May)

Energostroyontazh / Nuclear Power Plant - Belene /, Belene (Bulgaria)

Position Held: Librarian

- completion of the library with profiled literature;
- processing of the book fund;
- inquiries on inquiries for technical questions;
- servicing with technical literature of the site workers.

2018(Sep) – 2018(Nov)

Dimcho Debelyanov High School, Belene, Bulgaria

Position Held: Librarian

- completing the school library with literature;
- supporting students and readers with specialized literature;
- preparation of bibliographic references to help the learning process.

EDUCATION AND TRAINING

2005(Sep) – 2009(Jul)

Library Science and Bibliography - Bachelor

University of Library Science and Information Technology, Sofia, Bulgaria

- Cataloging and qualification of library documents;
- library science;
- library funds;
- national bibliography;
- research methodology bibliometrics;
- information literacy.

2009(Oct) – 2011(Apr)

Library Management - Master's degree

University of Library Science and Information Technology, Sofia, Bulgaria

- automated libraries;
- digitization of the library;
- library innovations;
- technologies in the library.

HOBBYS AND INTERESTS

In my spare time I love to cook. I would not call myself a master of cooking, but my family and friends valued me as very good cook. I am always looking for new recipes and new techniques to try out, which is so easy to do these days thanks to the Internet and my bread maker and my cooker machines. I really like keeping my family and friends guessing what the next masterpiece will be.